

AGENDA

August 19, 2019 ♦ 7:00 p.m.
Wattsburg Area Elementary School

I. Call to Order – Dr. Andy Pushchak, Board President

- A. Pledge
- B. Roll Call:
 - ☐ Mr. Eric Duda ☐ Dr. Bill Hallock ☐ Mr. Josh Paris
 - ☐ Mrs. Julie Pikiewicz ☐ Marty Pushchak ☐ Mrs. Brenda Sandberg
 - ☐ Mr. Aaron Snippert ☐ Mrs. Amanda Thayer-Zacks ☐ Dr. Andy Pushchak
- C. Approve Agenda
- D. Approve Minutes from the June 17, 2019 Regular Board Meeting and the August 12, 2019 Work Session and Policy Committee Meeting.

II. School Reports

III. Guest and Citizen Comments

- A. All visitors will be recognized and directed by the Board President.
- B. Visitors that have requested to be on the agenda are limited to 10 minutes.
 - 1. Football Parents
- C. Visitors not on the agenda must sign the visitor's log and are limited to 5 minutes.

IV. Superintendent's Report – Mr. Ken Berlin

V. Business Administrator's Report – Mrs. Vicki Bendig

- A. Treasurer's Reports
 - General Fund: [\\$5,463,569.75](#) (June) [\\$4,239,033.54](#) (July)
 - Capital Projects: [\\$9,764.67](#) (June), [\\$1,427.48](#) (July)
 - Cafeteria Report: [\\$39,079.62](#)
- B. Bills
 - [Exhibit A1](#) Checks Already Written: \$531,084.61
 - [Exhibit A2](#) Checks Already Written: \$15,334.84
 - [Exhibit A3](#) General Fund Bills: \$273,144.44
 - Exhibit B Cafeteria Bills:
 - [Exhibit B1](#) Cafeteria Checks Already Written: \$2,562.88
 - [Exhibit C1](#) Capital Project Checks Already Written: \$1,027,574.22
 - [Exhibit C2](#) Capital Project Fund Bills: \$20,998.58
 - [Exhibit D](#) SHS Activity Fund Report: \$62,920.84 (June) \$61,810.44 (July)
- **Motion:** To approve the reports, payments and invoices as presented.

VI. Legal Advisement – Dr. Andy Pushchak

- LA – 1 (A) Pyramid Healthcare Agreement
 - **Motion:** To approve the Student Assistance Program Agreement between Pyramid Healthcare and Wattsburg Area School District for the 2019-2020 school year as outlined in [Exhibit E](#).

LA – 2 (A) Safe Harbor Behavioral Health Agreement

- **Motion:** To approve Affiliation Agreement between Safe Harbor Behavioral Health of UPMC Hamot and Wattsburg Area School District for the 2019-2020 school year as outlined in [Exhibit F](#).

LA – 3 (A) WASD Organizational Chart

- **Motion:** To approve the Wattsburg Area School District Organizational Chart as outlined in [Exhibit G](#).

LA – 4 (A) Resolution Regarding Retention & Destruction of Special Education, Gifted Education and Chapter 15/Section 504 Records.

- **Motion:** To approve the resolution regarding the retention and destruction of Special Education, Gifted Education and Chapter 15/Section 504 records as outlined in [Exhibit H](#).

LA – 5 (A) Safe2Say Procedures

- **Motion:** To approve the Safe2Say Procedures as outlined in [Exhibit I](#).

LA – 6 (A) State Police/WASD Memorandum of Understanding

- **Motion:** To approve the Memorandum of Understanding between the Pennsylvania State Police and WASD as outlined in [Exhibit J](#).

VII. **Finance – Mr. Marty Pushchak**

F – 1 (A) Budgetary Transfer

- **Motion:** To authorize the Business Administrator to transfer \$996,003.42 from the Committed Reserve Fund to the Capitol Project Fund for the WAMS HVAC renovation and mechanical upgrades.

F – 2 (A) YMCA Sponsor to Sponsor Agreement

- **Motion:** To approve the Sponsor-to-Sponsor Agreement between the YMCA and WASD as outlined in [Exhibit K](#).

VIII. **Building and Grounds – Mr. Aaron Snippert**

B – 1 (A) YMCA Child Care Agreement

- **Motion:** To approve the Agreement between YMCA and WASD for the YMCA Child Care Program as outlined in [Exhibit L](#).

B – 2 (A) Snow Removal Services

- **Motion:** To approve the snow removal agreement between Nelson Trucking and the Wattsburg Area School District at the cost of \$47,000.00 as outlined in [Exhibit M](#).

B – 3 (A) U & S Services Technical Professional Support Agreement

- **Motion:** To approve the agreement between U & S Services (formerly Smart Edge) and WASD for facilities management as outlined in [Exhibit N](#).

B – 4 (A) Mid-American Natural Resources LLC Agreement

- **Motion:** To approve the agreement between Mid-American Natural Resources and WASD for the supply of natural gas as outlined in [Exhibit O](#).

IX. Personnel – Mrs. Brenda Sandberg

P – 1 (A) Kelly Substitute Additions

- **Motion:** To approve the Kelly Educational Staffing Substitute List for the 2019-2020 school year:

Eric Amendola	Sarah Deemer	Destiny Matson-Warner
Nicole Anderson	Susan Eighmy	Colleen Miller-Donor
Carmela Beardsley	Meredith Fontecchio	Kathleen Mineo
Stephanie Becker	Shelby Fuchs	Mary Ann Minnis
Nicole Bennett	Donald Fuller	Kimberly OedeKoven
Therese Blazek	Kathryn Groh	Diane Phillips
Maureen Buona	Albert Hilinski	Laura Schaefer
Christine Buto	Roberta Hurd	Jessica Sutton
Julie Canter	Marlee Jones (Demay)	Robyn Taylor
Carolyn Carter	Tami Kent	Grace Trocki
Amelia Chapman- Burke	Kimberly Kloecker	Madison Weischedel (Lowe)
Andrea Chizewick	Marcia Kowalczyk	Kody Witchcoff
	Stacie Landon	Gina Zona (Scarpino)

P – 2 (A) Service Personnel Substitute List

- **Motion:** To approve the Service Personnel Substitute List for the 2019-2020 school year:

Kayla Ballew	Debra Firestone	Linda Trott
Carlee Burton	Celly Hinkler	BeckySue Troutman
Cara Connolly	William Kuhn	Margaret Webb
Constance Coverdale	Loretta May	Amanda Werner
Cherie Detzel	Carolyn Post	
Timothy Elder	Darcia Snyder	

P – 3 (A) School Resource Officer Memorandum of Agreement

- **Motion:** To approve the School Resource Officer Memorandum of Understanding between the Erie County Sheriff's Office and Wattsburg Area School District as outlined in [Exhibit P](#).

P – 4 (A) Resignations

- **Motion:** To accept the following resignations:
 - Andrew Valentine, Technology Education Teacher effective July 15, 2019.
 - Renee Jerge, Elementary Teacher effective August 5, 2019.
 - Carol Cook, Custodian effective July 30, 2019.
 - Anne D'Albora, Special Education Aide for the purpose of retirement effective August 20, 2019.

P – 5 (A) Appointments

- **Motion:** To approve the following appointments:
 - James Miller as Long-term substitute at WAMS anticipated August 21, 2019 through December 20, 2019 at Bachelor's, Step 1.
 - Derek Peterman as Technology Education Teacher at SHS at Bachelor's, Step 1 effective August 21, 2019.
 - Stephanie Guild as Elementary Teacher effective August 21, 2019.
 - _____ as Custodian, Class B, 7 hours/day, 180 days/year effective DATE.

- P – 6 (A) Job Description
- **Motion:** To approve the revised job description for Payroll Supervisor as outlined in [Exhibit Q](#).
- P – 7 (A) Tuition Reimbursements
- **Motion:** To approve the tuition reimbursements as outlined in [Exhibit R](#)
- P – 8 (A) Leave Requests
- **Motion:** To approve a Family Medical Leave of Absence for Ralph Burlingham beginning August 19, 2019.

X. **Policy – Mrs. Julie Pikiewicz**

PL – 1 (A) First Reading Policies

- **Motion:** To approve the first reading of the following policies as outlined:
 - 103 Nondiscrimination/Discriminatory Harassment – School & Classroom Practices [Exhibit S1](#).
 - 103.1 Nondiscrimination – Qualified Student with Disabilities [Exhibit S2](#).
 - 104 Nondiscrimination/Discriminatory Harassment – Employment Practices [Exhibit S3](#).
 - 150 Title I – Comparability of Services [Exhibit S4](#).
 - 220 Student Expression/Distribution and Posting of Materials [Exhibit S5](#).
 - 222 Tobacco/Nicotine [Exhibit S6](#).
 - 247 Anti-Hazing [Exhibit S7](#).
 - 249 Bullying/Cyberbullying [Exhibit S8](#).
 - 323 Tobacco/Nicotine [Exhibit S9](#).
 - 707 Use of School Facilities [Exhibit S10](#).
 - 904 Public Attendance at School Events [Exhibit S11](#)
 - 913 Non-school Organizations/Groups/Individuals [Exhibit S12](#)

XI. **Curriculum – Dr. Bill Hallock**

C – 1 (A) Mercyhurst Articulation Agreement

- **Motion:** To approve the Articulation Agreement between Mercyhurst University and Seneca High School as outlined in [Exhibit T](#).

XII. **Technology – Mr. Josh Paris**

XIII. **Transportation – Mr. Eric Duda**

T – 1 (A) Durham Bus Drivers

- **Motion:** To approve Durham bus drivers for the 2019-2020 school year as outlined.

Dorothy Bayle
Tad Bingaman
Luke Brooks
James Coverdale
Jessi Davis
Dawn Dennen
Michael Ditrich
Desirae Dougan
Jeffrey Durfee
Jeffery Franklin
Robert Garner

Francis Heim
Robert Heverly
Craig Hewel
Karla Kimmy
Roberta Kunselman
Lisa Larson
Jaimi Mack
Kimberly McGarvey
Adam Mong
Angela McMillen (Dance)
Ronald Orlowski

Terri Rogers
Aaron Sanden
Avery Shaw
Herbert Stafford
Pam Swanson
William Swanson
Bonita Turner
Misty Watkins
Randy Wheeler
Dennis Williams
Kristie Wright (Hartman)

T – 2 (A) Bus Routes for 2019-2020 School Year

- **Motion:** To approve the bus routes for the 2019-2020 school year.

T – 3 (A) Transportation Requests

- **Motion:** To approve the transportation requests and ratification of field trips since last meeting as outlined.

Group Requesting:	Date:	Destination:	Estimated Cost:	Funds By:
Grade 1	Friday, September 27, 2019	Tom Ridge Center	\$800.00	PTO
Kindergarten	Thursday, September 26, 2019	Port Farms Kuhl Hose Fire Dept.	\$500.00	PTO
Kindergarten	Friday, September 27, 2019	Port Farms Kuhl Hose Fire Dept.	\$250.00	PTO

- Academic Sports League to travel to competitions during the 2019-2020 school year. Dates and locations to be determined. Funds from SHS Student Activities.
- AFROTC students to travel to area locations during the 2019-2020 school year. Funding from ROTC.
- Community Based Experience Program students to travel to area locations during the 2019-2020 school year. Funding from Special Education.
- SHS Autistic Students to travel to area locations weekly during the 2019-2020 school year. Funding from Special Education.
- K-6 LSS class to travel to area locations weekly during the 2019-2020 school year. Funding from Special Education.
- Science Olympiad students to travel to competitions during the 2019-2020 school year. Funding from Student Activities.

XIV. **Athletic/Extra-Curricular – Mrs. Amanda Thayer-Zacks**

AE – 1 (A) Athletic Resignations

- **Motion:** To accept the following athletic resignations
 - Rachel Dacus, Girls' Basketball First Assistant effective July 23, 2019.
 - Megan Pound, Girls' Soccer First Assistant effective August 5, 2019.

AE – 2 (A) Athletic Appointments

- **Motion:** To approve the following athletic appointments:
 - Bradley Johnson as Boys' Soccer, 1st Assistant, Step 1.
 - The 2019-2020 Winter/Spring Coaches as outlined in [Exhibit U](#).

AE – 3 (A) Extra-Curricular Resignation

- **Motion:** To accept the resignation of Andrew Valentine as Stage Director effective July 15, 2019.

AE – 4 (A) Extra-Curricular Appointments

- **Motion:** To approve the following extra-curricular appointments for the 2019-2020 school year:
 - Savannah Anderton as the SHS Musical Director at step 1.
 - Mary Beth Hengelbrok as Campus Technology Integrator at the per diem rate.
 - Derek Peterman as Stage Director at Step 1.

AE – 5 (A) Game Help List

- **Motion:** To approve the following as Game Help for the 2019-2020 school year.

Jerry Adamus	Lesa Kimball	Lisa Smith
Donna Banks	Billy Kuhn	Eric Sonny
Scott Bollheimer	Brian Martin	Walter Staab
Samantha Black	Dana Miller	Janice Stalford
Julie Canter	Sue Nolan	Ray Trejchel
Alyssa Forte	Elizabeth Oslak-Diehl	Therese Wells
Kyle Forte	Debby Peck	Cindy Widdowson
David Frank	Emily Manino	Brandon Williams
Becky Groenendaal	Cecilia Pumbo	
Sheri Hoffman	Paul Semrau	

XV. **Miscellaneous**

XVI. **Erie County Technical School – Dr. Bill Hallock**

XVII. **Northwest Tri-County Intermediate Unit – Dr. Andy Pushchak**

XVIII. **Board Correspondence and Dialogue**

XIX. **Adjournment**